

RETREAT cont.-

Lia can update us as the registration number planned for 2021 retreat.

The New York Corning and Lima groups are doing a September, 2020 retreat, which will include a Tools Workshop. **Ronda** will ask Houston ISAs do gift bags and send to New York for their retreat.

TOOLS Jan/Apr/Jul/Oct

Upcoming workshop is Zooming on 5-17 and 5-24 (Sundays, in two parts),

Facilitated by Annie & Connie

Comments from phone members, and other online members indicate a need for an online Tools workshop. **Gaylynn & Ronda** committed to do an additional online Tools Workshop for the phone community and the growing Zoom community.

LITERATURE

Literature Committee Update – several email communications were logged: ISB made changes & issued Draft book (without the ISA steps) to the 2020 Houston retreat attendees. The Tools info was revised by Tools Workshop committee. The Literature Committee was asked to wait on the Guiding Principles that the ISB thought should be written (to guide the creation of the ISA steps). As such, the ISA Steps are not complete, and we have not developed a feedback mechanism for past draft steps. Finally, will it be the ISB or membership who approves the final book? The following commitments were made:

- **Ronda** will get the Guiding Principles completed with ISB comments, and send to ISB members to finalize an approved version.
- The **ISB** will Zoom in 4 weeks, on May 28th at 3pm CST, to discuss how to proceed in completing the ISA 12 steps for our Program.

ADMINISTRATIVE

1. The ISB members will continue to be identified by their first name & last initial, in the minutes, as they are published online.
2. The ISA By-laws (and Articles) need updating to reflect our current organization and Board responsibilities & assignment. **Ronda** will send the Bylaws and marked up Articles to the ISB via email, in anticipation of an ISB volunteer to head those revisions.
3. Website- **Gaylynn** get invoices, Ronda asked for standardized Zoom language on meeting section, and we are still in need of an ISB volunteer to take over website management.

SPECIAL MEETING: The **ISB** will Zoom on May 28th at 3-4 pm CST

ISB Meetings: 3rd Wednesday Jan/Apr/July/Oct * Next Meeting [July 15, 2020 9am-11am CST](#)