

ISB = ISA SERVICE BOARD
Meeting NOTES (blue=actions & dialog)
October 17, 2019- 9am-11am CST

Location: Zoom

Attendees: Gaylynn N., Ronda L., Lia R., Dawn G., Ellen F.

MONEY- Wells Fargo \$8,375.36

- Year to date report of finances

ISA
 Profit and Loss Standard
 January 1 through October 15, 2019

	<u>Jan 1 - Oct 15, '19</u>	
Ordinary Income/Expense		
Income		
Program Income		<i>July 19</i>
Meeting Cash	1,745.50	<i>1210.-</i>
Retreat Income	3,860.00	<i>same</i>
Tools Workshop	491.17	<i>383.35</i>
Program Income - Other	403.05	<i>303.75</i>
Total Program Income	<u>6,499.72</u>	
Total Income	6,499.72	
Expense		
Operations		
Books, Subscriptions, Refer...	14.89	<i>New Mtg. Book</i>
Postage, Mailing Service	115.14	<i>Virtual Mailbox</i>
Printing and Copying	11.00	
Retreat	2,847.04	<i>2020 Retreat</i>
Tools Workshop	263.06	<i>750 Hines Ctr.</i>
Telecommunications (Zoom)	162.27	<i>104 Event Insurance</i>
Website	551.67	
Total Operations	<u>3,965.07</u>	
Total Expense	<u>3,965.07</u>	
Net Ordinary Income	<u>2,534.65</u>	
Net Income	<u><u>2,534.65</u></u>	

MEETINGS

Updated opening/closing ISB for edit/approval. Gaylynn will resend to Ronda to edit. Send to all meetings as suggested meeting opening/closing. (see communication summary at end)

Communication-is this going well?

- Group Me for Houston Meetings Contacts (Houston Announcements)
- Group Me for all Meeting Contacts, Service Board, Committee Leaders
 - Group Me members are experiencing spam links to porn
 - Ellen looking into a platform that has more security
 - Dawn created a ISB What's App group for the ISB to explore usage
 - Ronda is writing disclaimer info regarding social media communication for the groups she attends and will share if anyone wants to use it
- Reminder: Changes to ISA as a whole read for 6 meetings at all meetingsQuarterly message from ISB- is there anything from this meeting that we would like to communicate? Yes- see communication summary at the end

New Meeting Inquiries

- Jessica stepped away from answering the new meeting requests. Erin O is now answering. The process has been streamlined into a two-step process.

New Meetings

- ~~Aven~~ Lima, NY begins this week October 16th
- Dialog about meeting for divorce support & dating support for ISA members. During discussion Ronda shared information about another program that has a "processing group" with parameters that might be a good option for female partners after the Sat. co-ed group. Dawn and Lia are going to pursue this

Meetings that Closed

none

Established in-person meetings- Updates/Issues?

- Kingwood meeting moved from 10/17 Thursday evenings to Fridays 10:30-11:30- Step Study preceding the meeting
- Any other issues with current meetings that need addressed (Houston Area Meetings, Searcy, AR, New York)?
 - Note: Thursday OCWH Day women's meeting may not collect enough to be self sufficient in October- the only month since the announcement in April 2019. ISA as a whole will continue to support if their rent falls short in order to keep the relationship with the Outreach Center for Tools Workshops
 - Discussion-Missing Person issue. Person has not been found. What have we learned? Nothing is truly anonymous on the digital footprint. The meeting

attendance dropped from 18 to 2-6 since the event. Keeping bringing people back to solutions and not to fuel the fire by discussion.

Phone Meetings- Updates/Issues?

- Who is facilitating the Friday phone meeting? Ellen F. & Laura K. alternate.
- Issue: difficult people discussion, additional facilitators for Phone meetings

COMMITTEES

RETREAT- Date February 22, 2020 at Hinz Center

- Spent for 2020 Retreat \$750 for Hines Center and \$104 for Event Insurance

Dana A- Retreat Coordinator

Any way we can move the date? Date Change to **FEB. 15th**

Are we going to open up the retreat to men? Open discussion pros/cons Vote: 4 Yes/1 No
Retreat will be open to male partners.

TOOLS Apr/Jul/Oct/Jan

- Next WS is November 2nd- 2 workshops one co-ed RSVPify
- How are we going to handle tools workshops for meetings that start outside of Houston?
Two- 1.5 hour training sessions by Zoom to train facilitators (Ellen ask Laura K if interested in training.) Gaylynn will test this out with the NY gals on 11/23.

LITERATURE

- Literature Committee Update (Dawn)

Latest update from Literature Committee – Kathy G. “I have attached the adjusted Committee assignments and deadlines discussed today. Our next meeting is scheduled for Nov. 16 on which we should have all edits completed for the material that will be included in the 1st Edition of the ISA Book. Everything else has a date listed or a plan. If all edits are completed by the meeting on Nov. 16, we'll go over, make any adjustments and I'll cut and paste the final product together for someone to reformat and make pretty along with a new table of contents. Hopefully this will be ready to submit to the ISA Board for review before Christmas?!?”

- Issue: ISA Approved Literature- needs definition

ISA APPROVED LITERATURE- *Approved*

To keep meetings safe, meetings are encouraged to use ISA approved literature that includes: *The Language of Letting Go, The ISA Tools, The ISA Traditions, The ISA Promises, The ISA 12 Steps, and Paths to Recovery: Al Anon's Steps, Traditions, and Concepts.* For non-ISA approved literature, each group needs to evaluate what effect the use of outside literature might have on the newcomer seeking recovery in ISA and keeping in harmony with the ISA Traditions.

- Working the 12 Steps-
 - Requests for worksheet pages- how to handle- Steps 1-2-3 a.k.a. “The 1-2-3 Waltz- post on the ISA Website under tools.
 - Get as many groups to work the 12 steps over the next 6 months (1-2-3 first weeks of December, 4-12 Jan-Mar)- Dawn getting steps from Kathy G., Ellen is working with 3 Step Groups right now

ADMINISTRATIVE

- Website- update Gaylynn

Aaron B. the husband of an ISA in New York state is developing/updating the website. He is a database guru who is creating a section for Members that will have downloading capabilities and 3 levels of access (member, host, admin) which will allow for each meeting to update their information and make announcements. On the landing page, there will be a section on the left where announcements and information can be added and removed easily by

Things to ask the Developer:

1. Platform/Link for Group Communication within the website
2. Search Engine Optimization- certain keywords to attract partners

Communication Summary - Gaylynn will type up for approval communication for the following:

- Retreat Update
- Literature Update (program book, 12 Steps, ISA Approved Literature)
- Meeting Opening/Closing

Who will prepare the agenda for next time's ISB Meeting? Ronda

ISB Meetings= around 3rd Wednesday Jan/Apr/July/Oct
Next Meeting January 15th, 2020 9am-11am