

Topic	Item	Responsible Party
	or reminding members on GroupMe that donations are easy and can be set up as recurring.	~ ~ ~
	Retreat -	Ronda L.
	<ul style="list-style-type: none"> • Update on upcoming Retreat re: any issues/concerns <ul style="list-style-type: none"> ○ The committee is doing a great job and has managed to stay within/under budget. ○ They are functioning as a “stand-alone” committee and are positioned to continue in this manner going forward. ○ The possibility of attending board members sharing a meal at some point during the retreat was suggested and all agreed. 	~ ~ ~ ~ ~ ~ ~ ~ ~
	Insurance -	Michelle M.
	<ul style="list-style-type: none"> • Status update on liability insurance procurement <ul style="list-style-type: none"> ○ Officers’ insurance is in place, and as soon as the bill is received and paid, general liability will be as well. 	~ ~ ~ ~
	Intergroup -	Dawn G.
	<ul style="list-style-type: none"> • Update on progress of Intergroup establishment including: <ul style="list-style-type: none"> ○ Rather than quarterly meetings, Intergroup is meeting monthly or more frequently for now. ○ By laws are being crafted, alternate Intergroup representatives are being selected, and each meeting will be asked to come up with a name for their meeting so that newcomers will have an idea of the type/focus of the meeting when visiting the website. ○ Board member elections/selections will take place on January 24th ○ A letter from the Board to Intergroup re: Dawn remaining on the board for another year will be crafted. 	~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ Ronda L., and Phylis F.
	Agenda Items for the next meeting –	Board
	<ul style="list-style-type: none"> • Update Board by laws regarding service terms. 	~