



Sunday, September 7, 2025

3:00 pm Central Time

Zoom

General Meeting

Attendees: Laura B., Beth T., Danielle D., Janie C., Kira, Patti, Andrea, Valerie F.

Minutes

Topic: Approval of Minutes

Agenda Item: Approval of June 1, 2015 minutes

Minutes were not available. Will review and vote via email

Topic: Interim Board Member & next meeting

Agenda item: Interim Board member

Responsible Party: Laura B.

Discussion:

- Record that the new Interim board member term service would start when officially elected in 2nd quarter
- New treasurer: Kira to service as the upcoming treasurer – Beth seconded self-nomination and vote in favor was unanimous

Topic: Next Meeting Date: Set for November 9, 3:00 – 4:30pm

Topic: Intergroup report

Agenda item: Intergroup update (IIG)

Responsible Party: Andrea

Discussion:

- Andrea reported upcoming IIG meeting in October, Beth has agree to step in the meeting for Andrea. Andrea mentioned concerns about filling board positions in next election from the IIG and suggestions for the service positions to be announced during the retreat.
- Consider IG to get the information out to fellowship by January for upcoming election.
 - Other possibilities suggested were possibility of promotional ZOOM meeting to provide information about the board to the fellowship and answer questions
 - Difficulty getting information to male membership was raised
 - Possible need to board members to made individual contact with potential board members to go through full nomination and election process

Topic: Treasurer Updates

Agenda item: Treasurer update

Responsible Party: Danielle / Beth

Discussion:

- Danielle shared links to ISB finance reports sent out to everyone.
 - Discussed balance sheet of \$3427.91
- Discussion of closing "Virtual Mail", where financial information is sent.
 - Suggestion was a result of previous owner requested being removed from the account. Removal would cause to reopen a new account.
 - Named owner is not anonymous since full name, address and phone number are required
 - Possibly more appropriately a role for secretary rather than treasurer
 - Has been reverified with current until June, 10, 2025
- Short year tax return extension until July filed in consultation with CPA
 - Suggested that board consider hiring CPA for future tax filings
- Tax Exempt status has been reverified
- Move certain duties / tasks that pertain to ISA retreat from the Treasurer to the ISA committee
 - Motion to pass ISA retreat planning tasks to ISA retreat committee chair passed.
 - Beth to reach out to Bridgett of board passing these tasks.
- Update ISB Wells Fargo Account to an interest bearing account.
 - Pass to earn .01% interest on account.
- Insurance Policy update by Beth. ISB has 2 policies: D&O (Directors and Officers) renews in September and CGL (General Liability Policy) policy renews in January.
 - Discussion over policies amount and which one to keep or reduce liability amount.
 - Option 1 Reduce D&O policy to \$500K in coverage without defense cost \$419 annual cost
 - Option 2 defense cost outside of the policy limit capped at \$500K, annual cost \$468
 - Motion for Option 2 annual cost \$468

Action items	Person responsible	Deadline
✓ Review/Revision of proposed "Conflict of Interest" policy	Beth, Patti to assist	Next regular ISB meeting

Topic: Postponed Items

Roundtable Report	Responsible Party:	Laura/Beth
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- Tools Workshops were being held almost monthly and still had 47 on waitlist, facilitators are always needed
- There was a lot of discussion around retreats, especially possibility of co-ed retreat

Discussion of seed money that board fronted to retreat committee – was \$2500 when the retreat committee became self-managing

Future need to develop a policy or guidelines for distinguishing between ISA sanctioned events which are covered by our liability policies and non-sanctioned events which would not be covered

Sharing the 12 Gifts	Responsible Party:	Laura
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Referring to the request last year for a new group to use the 12 Gifts of ISA; Do we want to establish a policy about sharing the 12 Gift?

Action items	Person responsible	Deadline
- Discussion considered if we have a copyright or trademark? Laura provided information that we hold the copyright when material is produced, but Lit Committee has not pursued registering copyrights yet. - Valerie stated that an options instead of a traditional copyright could be a creative commons license. She will provide more information prior to next meeting		

Next Meeting

Date: November 9, 2025

Time: 3:00 pm Central Time

Location: Zoom

Requested Agenda Items:

- Conflict of Interest Policy
 - Suggested revising proposed Conflict of Interest policy and clarifying how documents are being used
- Retreat Discussion
 - Due to increase of male meeting attendees, suggestion of co-ed retreats, having men's retreat committee or co-ed committee
- ISA Program documents
 - Last fall had a request use of 12 steps and 12 Gifts of ISA to be used in outside programs.
 - Discussion to have a policy for sharing documents outside of ISA

Other Information

Resources:

Link to ISB Secretary Google Drive: <https://drive.google.com/drive/folders/1ZsmTG8d0EmSoFIdXR6ZjUS2vMNb9Csp8>

Link to ISB Treasurer Google Drive: <https://drive.google.com/drive/folders/1w5GEPzt9VA1vQR2ZBrDMU6MiMqmZxDx0>